



# Okinawa International Women's Club



2023-2024 Reservation Form (updated 4/3/24)

PERSONAL INFORMATION		
First Name:	Last Name:	Culture Group:
Phone No.:	Email:	
I am a <input type="checkbox"/> current member <input type="checkbox"/> not a member, but interested in learning more about OIWC.		
Event:		

FOOD ALLERGIES
<i>Please note that indicating an allergy on your reservation form does not guarantee accommodation. Accommodating specific dietary needs and allergy concerns is subject to the discretion of the luncheon facility. Off-base locations often are unable to accommodate allergy requests.</i>
Do you have any food allergies? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please select one of the following: <input type="checkbox"/> Non-Vegetarian <input type="checkbox"/> Vegetarian
Please list all food allergies: _____ _____ _____

**Acknowledgement:**

1. All payments made are final, non-refundable, and non-transferrable.
2. Luncheon attire: Business, Sunday best, no denim or flip flops allowed.
3. All catering requests will be fulfilled as stated above without last-minute changes.
4. OIWC is not responsible for locating replacements if guests aren't able to fulfill their reservation.
5. This non-refundable payment can be made at a drop box location listed on our website: <https://oiwc.weebly.com/membership.html>.
6. If using a Drop Box, payment is accepted in exact cash only - no checks - and must be placed in an envelope with your name, contact info and what/who you are paying for.
7. Please note - each event changes between USD and Yen - payment is notated on all advertisements. US Dollars for on-base luncheons and Japanese Yen for off-base luncheons.
8. Include exact amount; all excess will be donated.
9. Only children 6 months or younger are allowed at OIWC functions, this may include culture group meetings.
10. Luncheon dates, locations and reservation deadlines are posted on our website: <https://oiwc.weebly.com> and on our Facebook page.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Official Use Only	
Date Luncheon Paid:	Allergies Confirmed & Noted:
Culture Group Placement:	Note:

